

NALSAR UNIVERSITY OF LAW, HYDERABAD

INSTRUCTIONS TO CANDIDATES ALLOTTED SEAT AT NALSAR FOR ADMISSION TO THE 5-YEAR B.A., LL.B. (Hons.) PROGRAMME 2025 – 2030 DURING FIRST & SECOND ROUND OF CLAT COUNSELLING

Welcome to NALSAR University of Law, Hyderabad.

Candidates who have been allotted NALSAR University of Law, Hyderabad by the Consortium of NLUs on the basis of CLAT-2025 merit during **First & Second** round of counselling are required to carefully read the eligibility criteria for admission under each category and other related information given in the NALSAR Brochure 2025 available on the CLAT Consortium website (<https://consortiumofnlus.ac.in/clat-2025/nlus/brochure/NALSAR.pdf>) and then complete the following formalities :

1. Candidates should login to their CLAT account and choose the option of their choice, i.e., 'Freeze' / 'Float' / 'Exit'.
2. Candidates who opt for 'Freeze' / 'Float' should fill the online form and upload the required documents through their login id in their CLAT account.

Documents required for uploading are as follows:

- i. SSC or 10th Class Marks Statement /Pass Certificate*
- ii. 12th Class Marks Statement/Pass Certificate, if available (otherwise submit the undertaking form)
- iii. 12th Std. study certificate from the educational institution in Telangana as a proof of studying / passing the qualifying examination in the State of Telangana and also four years Residence Certificate (in the previous seven years) in Telangana State issued by the Tahsildar/ MRO, Government of Telangana/ Study Certificate issued by School and Junior College in the State of Telangana (Candidates allotted under Resident Student of Telangana Category)*
- iv. Conduct Certificate, if available (otherwise submit the undertaking form)
- v. Transfer Certificate, if available (otherwise submit the undertaking form)
- vi. Migration Certificate, if available (otherwise submit the undertaking form)
- vii. SC / ST / OBC (NCL) / BC (NCL) / EWS / Disability Certificate, wherever applicable (check NALSAR brochure on consortium website for specific details)*
- viii. CLAT 2025 Admit Card*

Note:

The Specially Abled Persons (Persons with Benchmark Disabilities) should submit the Disability Certificate issued by the Competent Authority, i.e., District / State Medical Board during the last five years. The candidates will be considered under the said category only when the percentage of disability is 40% and above. Acceptance of their Disability Certificate by any other CLAT participating University would not automatically entitle them for admission under the said category at NALSAR.

3. Candidates are also required to submit the duly filled Undertaking Form 1 & 2 and any other applicable Undertaking form 3/4/5/6 by email to admissions2025@nalsar.ac.in before the payment of Confirmation fee of Rs.20,000/- to CLAT Consortium after allotment. The undertaking forms are available on the university website- www.nalsar.ac.in

4. If any discrepancy is noticed in a candidate's documents, university will inform the candidate about the discrepancy and direct them to upload the rectified or missing documents immediately on the CLAT portal or to submit by email to admissions2025@nalsar.ac.in . Only after submission of the rectified or missing documents, the university will confirm the provisional admission of the candidate on the CLAT portal.
5. If any discrepancy or mismatch relates to the candidate's eligibility for inclusion in a particular reservation category at NALSAR, that candidate shall be considered for admission to the other NLUs in subsequent rounds of the Admission Counselling Process, without being included in that reservation category at NALSAR.
6. Candidates should remit the fees as given below to NALSAR University of Law latest by June 14, 2025 for admission. The online link for payment of fee will be made available on the University website:

Total amount of fee to be paid	Rs. 3,12,000/- (Rs. 3,06,000/- for SC / ST)
Less : Counselling Fee & Confirmation Fee paid to CLAT	Rs.50,000/- for General candidates / Rs.40,000/- for ST/ SC/ OBC-NCL/ BC-NCL/ EWS/ PWD
Amount to be paid to NALSAR	Rs.2,62,000/- (for General category candidates) Rs.2,66,000/- (for SC/ST category candidates) Rs.2,72,000/- (for OBC-NCL/ BC-NCL/ EWS/ PWD) category candidates)

Note: Any candidate who fails to pay their balance University Fee by June 14, 2025 will be deemed to have chosen the Exit Option and will forfeit their seat and the Confirmation Fee, and will receive a refund of the Counselling Registration Fee after a deduction of Rs. 5,000/- (Rupees Five thousand only) from the consortium.

7. Further, the refund of the fee paid by the candidates who withdraw their admission from NALSAR, would be as per the NALSAR's Refund Policy and CLAT Counselling guidelines.

Note:

The exact dates for the verification of original documents, completion of admission related process, orientation programme and commencement of classes shall be notified in due course. All queries regarding admission process must be addressed to admissions2025@nalsar.ac.in