



NALSAR UNIVERSITY OF LAW, Shameerpet, Hyderabad

QUOTATION CALL NOTICE

No. NALSAR/ADMIN.

Dt.12/03/2026

The Registrar, NALSAR University of Law, Shamirpet, invites sealed item rate quotations up-to 3.00 P.M. on dt.24/03/2026 for the following work.

Name of the Work: Lifting of all scrap items at NALSAR University of Law, Shamirpet.

Paper Cost	₹.1,000.00
EMD	₹.25,000.00
Last date & time of receipt of Quotation	24/03/2026 at 3.00 PM
Date & time of opening of Quotation	24/03/2026 at 3.30 PM

Quotation documents containing Eligibility Criteria, Terms and Condition can be obtained from the Office of The Registrar, NALSAR University of Law, Shamirpet, on all working days from 9.00 AM to 05.00 PM by the payment of Paper Cost (Non-refundable) in the shape of Demand Draft from any scheduled Bank in favour of THE REGISTRAR, NALSAR University of Law, Shamirpet payable at or can be downloaded from Institute website www.nalsar.ac.in up to schedule date and time.

Intending eligible bidders must enclose PRE QUALIFICATION documents i.e. self-attested true copies of original documents, (i) GST Registration,(ii) PAN,(iii) Registration certificate,(iv) similar experience of work along- with paper cost(for documents downloaded from website) & EMD from any scheduled Bank in favour of REGISTRAR, NALSAR payable at in a sealed ENVELOPE and must be super-scribed with Name of the Work: “**Lifting of all scrap items at NALSAR,**” and to be addressed to “The Registrar, NALSAR University of Law, Justice City, Shamirpet, Medchal-Malkajgiri District, 500101. The Sealed quotation should be dropped at bid box kept at *Reception area of Administrative Block* or can be sent through Speed Post/Registered Post only on or before scheduled date & time. The quotation received beyond scheduled date & time because of any reason will not be acceptable at any circumstances. NALSAR will not be responsible for any delay. Correction/overwriting must be avoided.

In the absence of Pre-Qualification documents duly stamped & signed by the bidder /paper cost/EMD/copy of quotation call notice duly stamped & signed by the bidder in each & every page/contact no. & address of bidder on the envelope/incomplete price bid will be rejected.

The institute reserves the right to reject any/all prospective application at any time without assigning any reason thereof.

For any clarification please contact: Mr. Sudheer, Junior Assistant, NALSAR University of Law, Shamirpet, Tel.No. 040-23498110.

TERMS AND CONDITIONS:

1. **Scope of works:** Removal of Scrap Items as per Annexure-I.
2. **Taxes and Duties:** The price to be quoted by the bidder in the schedule must be inclusive of all taxes, & other duties, royalty of whatever nature; other local taxes etc if any, including works contract tax and F.O.R. destination at NALSAR except GST. Nothing extra is payable.
3. Rates quoted are inclusive of GST.
4. **Time of completion:** Time is the essence of the contract. The entire scope of work shall be completed within 30 (Thirty) from the date of acceptance of the work order/LOI.
5. **Specification:** The execution of work offered must be as per the specifications of the bid document.
6. **Terms of Payment:** As per the weight of item wise.
7. **Liquidated Damage:** Liquidated damage @ 1% on the value of work lagging behind per week of delay in delivery and completion shall be levied subject to maximum 10(Ten)% of Contract price.
8. **Submission of quotation** - All sealed quotations must be dropped in the drop box kept at reception of Administrative Block, NALSAR at or by Speed /Registered Post on or before the scheduled date & time. The quotations received beyond scheduled date & time will not be acceptable at any circumstances. NALSAR will not responsible for any postal delay. The quotation must be addressed to **The Registrar, NALSAR University of Law, Shamirpet, ,** so as to reach within the specified period.
9. **Labour License:** The bidder has to abide by the labour rules & regulations as per Govt. of Telangana /Govt. of India from time to time.
10. **Safety Rules:** - Safety rules to be followed strictly while carrying out the whole work. The Institution does not hold responsibility for any untoward situation arises due to violation of rules or negligence.
11. The Bidder shall personally be responsible for the conduct of his staff and in case of any complaint against any staff; Bidder will be under obligation to change the worker as per the decision of the competent authority of NALSAR. The bidder shall observe all the laws and will be responsible for any prosecution or liability arising out from breach of any of those laws. NALSAR will not hold any responsibility with regard to staff on the role of the bidder whatsoever.
12. It will be the sole responsibility of the Bidder to abide by the provisions of acts as to the workers engaged by him for performance of this contract:
13. Any liability arising on NALSAR because of any damage caused by the bidder during work execution shall be deducted from the bills of the Bidder and if the full amount is not recovered then the same shall be recovered from the security deposit of the Bidder. There would be no liabilities towards the workers of the Bidder by NALSAR.
14. **Place of work:** The whole work to be carried out in NALSAR, Shamirpet .
15. **Jurisdiction of the Court:** Dispute/Litigation if any, arising out of this contract shall be deemed to have been entered into at under jurisdiction of Hyderabad High Court, .

FORM FOR DETAILED INFORMATION BY BIDDER

Name of Firm/Contractor/Supplier	:
Complete Address for Communication	:
Name of Proprietor/Partner/Managing Director/Director	:
Phone Number	:
Mobile Number	:
E-Mail ID	:
Name and address of Office in/around /Hyderabad (Enclose address proof)	:
Whether the firm is a registered Firm (Yes/No. Attach Copy of Certificate)	:
PAN Number. (enclose the attested copy of PAN Card)	:
GST Number (enclose the attested copy of GSTN Certificate)	:
Whether the firm has deposited Earnest Money Deposit (EMD).	:
Details of paper cost	÷
Details of EMD	÷
Any other information, if necessary.	:

(Authorized Signature of the Bidder with Seal)

PRICE QUOTING SCHEDULE**Name of the work: Lifting of all Scrap items at NALSAR University of Law, Shamirpet.**

Sl. No	Description of Items	Unit	Qty	Rate	Amount
	Gym Scrap Equipment's				
1	Leg press	No's	02		
2	Trade Mills	No's	03		
3	Cycle	No's	01		
4	Elliptical Machine	No's	01		
5	TT Table	No's	02		
6	Foosball	No's	01		
7	3 Cycle	No's	01		
8	Stationery Bike	No's	01		
9	Rowing Machine	No's	01		
10	Stepper Machine	No's	01		
11	Spin Bike	No's	01		
12	Hyper Extension Bench	No's	01		
13	Maxi Climber	No's	01		
14	Recumbent Bike	No's	01		
15	Spinning Bike	No's	01		
16	Twister	No's	01		
17	Stair Stepper	No's	01		
18	Exercise Bike	No's	01		
19	Abdominal Bench	No's	01		
20	Kettle bells	No's	02		
21	Cross Trainer	No's	02		
22	Multi Gym	No's	02		
23	Smith Machine	No's	01		
24	Upright Bike	No's	01		
25	Cable Cross Over	No's	01		
26	Created Row	No's	01		
27	Shoulder Press	No's	01		
28	Multi Bench	No's	01		
29	Upper Crunch	No's	01		
	Scrap Steel/wood/electrical etc.,				
1	Others – Class Room Chairs	No's	37		
2	Steel Cots	No's	84		
3	'S' Type Chairs	No's	57		
4	Video Conference Hall Chairs	No's	05		
5	Block Iron Chairs	No's	11		
6	Study Tables	No's	13		
7	Cushion Chairs	No's	13		
8	Wooden Chairs with out handles	No's	02		
9	White Boards	No's	05		
10	Wooden Racks	No's	02		
11	Godrej Book Shelf	No's	01		
12	Washing Machines	No's	11		

13	Wooden Furniture	Kgs	500		
14	Electrical Items (Tube lings, wall mounted Fans, AC's, Ceiling Fans, Geysers, Exhaust Fans and Flood lights,	No's	342		
15	Steel Almarah's	No's	05		
16	Grey Color Iron Chairs	No's	25		
17	Wooden Window Frames	No's	64		
18	Wooden Chairs	No's	02		
19	MS Sliding Windows	No's	02		
20	MS Doors	No's	02		
21	Sintex Tank 1000 Ltrs	No's	01		
22	Water Coolers	No's	07		
23	Mess Items (Trolley's)	No's	02		
24	TV's	No's	01		
25	RO Plant Membranes	No's	08		
26	Sintex Water Tank 5000 Ltrs	No's	02		
27	Ventilation Blends	No's	25		
28	Plastic Waste	Kg's	150		
29	Pest Lights	No's	03		
30	Censer Doors	No's	02		
31	Damaged Dustbins	No's	05		
32	Alluminium Ladder	No's	01		
Total Amount					

Grand Total (in word).....

*In case of ambiguity in rate quoted & amount mentioned, lowest among them will only be considered. No. of Corrections:

No. of Over writings:

NOTE:-

1. Bidders are required to quote against each item legibly and arrive at the total cost of work. All pages should be duly signed by the bidder failing which the bid may be rejected.

SIGNATURE OF BIDDER WITH STAMP

