



**NALSAR UNIVERSITY OF LAW, Shameerpet, Hyderabad**

**QUOTATION CALL NOTICE**

No. NALSAR/PURCHASE DEPT.

Dt.22/05/2026

The Registrar, NALSAR University of Law, Shamirpet, invites sealed item rate quotations up-to 5.00 P.M. on dt.01/06/2026 for the following work.

**Name of the Work: SUPPLY & INSTALLATION OF NEW WATER COOLERS IN GIRLS & BOYS HOSTELS at NALSAR UNIVERSITY OF LAW**

Paper Cost	₹.500.00
EMD	₹.1000.00
Time of Completion	10(TEN) days from the date of acceptance of the work order/LOI.
Last date & time of receipt of Quotation	03/06/2026 at 4.30 PM
Date & time of opening of Quotation	04/06/2026 at 10.00 AM

Quotation documents containing Eligibility Criteria, Terms and Condition can be obtained from the Office of The Registrar, NALSAR University of Law, Shamirpet, on all working days from 10.00 AM to 05.00 PM by the payment of Paper Cost (Non-refundable) in the shape of Demand Draft from any scheduled Bank in favour of THE REGISTRAR, NALSAR University of Law, Shamirpet payable at or can be downloaded from Institute website [www.nalsar.ac.in](http://www.nalsar.ac.in) up to schedule date and time.

Intending eligible bidders must enclose PRE QUALIFICATION documents i.e. self-attested true copies of original documents, (i) GST Registration,(ii) PAN,(iii) Registration certificate,(iv) similar experience of work along- with paper cost(for documents downloaded from website) & EMD from any scheduled Bank in favour of REGISTRAR, NALSAR payable at in a sealed ENVELOPE and must be super-scribed with Name of the Work: “**SUPPLY & INSTALLATION OF NEW WATER COOLERS IN GIRLS & BOYS HOSTELS at NALSAR UNIVERSITY OF LAW,**” and to be addressed to “The Registrar, NALSAR University of Law, Justice City, Shamirpet, Medchal-Malkajgiri District, 500101. The Sealed quotation should be dropped at bid box kept at *Reception area of Administrative Block* or can be sent through Speed Post/Registered Post only on or before scheduled date & time. The quotation received beyond scheduled date & time because of any reason will not be acceptable at any circumstances. NALSAR will not be responsible for any delay. Correction/overwriting must be avoided.

In the absence of Pre-Qualification documents duly stamped & signed by the bidder /paper cost/EMD/copy of quotation call notice duly stamped & signed by the bidder in each & every page/contact no. & address of bidder on the envelope/incomplete price bid will be rejected.

The institute reserves the right to reject any/all prospective application at any time without assigning any reason thereof.

For any clarification please contact: Mr. Suresh, Work Supervisor, NALSAR University of Law, Shamirpet, Tel.No. 040-23498110.

## **TERMS AND CONDITIONS:**

1. **Scope of works:** Details enclosed at schedule as Annexure-I.
2. **Taxes and Duties:** The price to be quoted by the bidder in the schedule must be inclusive of all taxes, & other duties, royalty of whatever nature; other local taxes etc if any, including works contract tax and F.O.R. destination at NALSAR except GST. Nothing extra is payable.
3. beyond the contract rate except GST as applicable.
4. **Time of completion:** Time is the essence of the contract. The entire scope of work shall be completed within 15days (Fifteen) from the date of acceptance of the work order/LOI.
5. **Specification:** The execution of work offered must be as per the specifications of the bid document.
6. **Terms of Payment:** The payment shall be made as per actual measurement of work raised through bills within 01(One) week from the date of submission of bill in all respect after successful completion of the work to the satisfaction of Engineer-in-charge. Deduction of taxes at source will be made as applicable from time to time. EMD will be released after 03(Three) months from completion of work (i.e. defect liability period).
7. **Liquidated Damage:** Liquidated damage @ 1% on the value of work lagging behind per week of delay in delivery and completion shall be levied subject to maximum 10(Ten)% of Contract price.
8. **Submission of quotation** - All sealed quotations must be dropped in the drop box kept at reception of Administrative Block, NALSAR at or by Speed /Registered Post on or before the scheduled date & time. The quotations received beyond scheduled date & time will not be acceptable at any circumstances. NALSAR will not responsible for any postal delay. The quotation must be addressed to **The Registrar, NALSAR University of Law, Shamirpet, ,** so as to reach within the specified period.
9. **Labour License:** The bidder has to abide by the labour rules & regulations as per Govt. of Telangana /Govt. of India from time to time.
10. **Safety Rules:** - Safety rules to be followed strictly while carrying out the whole work. The Institution does not hold responsibility for any untoward situation arises due to violation of rules or negligence.
11. The Bidder shall personally be responsible for the conduct of his staff and in case of any complaint against any staff; Bidder will be under obligation to change the worker as per the decision of the competent authority of NALSAR. The bidder shall observe all the laws and will be responsible for any prosecution or liability arising out from breach of any of those laws. NALSAR will not hold any responsibility with regard to staff on the role of the bidder whatsoever.
12. **Technician:** Trained & technically qualified technicians to be engaged in the work.
13. It will be the sole responsibility of the Bidder to abide by the provisions of acts as to the workers engaged by him for performance of this contract:
14. Any liability arising on NALSAR because of any damage caused by the bidder during work execution shall be deducted from the bills of the Bidder and if the full amount is not recovered then the same shall be recovered from the security deposit of the Bidder. There would be no liabilities towards the workers of the Bidder by NALSAR.
15. **Place of work:** The whole work to be carried out in NALSAR, Shamirpet .
16. **Jurisdiction of the Court:** Dispute/Litigation if any, arising out of this contract shall be deemed to have been entered into at under jurisdiction of Hyderabad High Court, .

FORM FOR DETAILED INFORMATION BY BIDDER

Name of Firm/Contractor/Supplier	:
Complete Address for Communication	:
Name of Proprietor/Partner/Managing Director/Director	:
Phone Number	:
Mobile Number	:
E-Mail ID	:
Name and address of Office in/around /Hyderabad (Enclose address proof)	:
Whether the firm is a registered Firm (Yes/No. Attach Copy of Certificate)	:
PAN Number. (enclose the attested copy of PAN Card)	:
GST Number  (enclose the attested copy of GSTN Certificate)	:
Whether the firm has deposited Earnest Money Deposit (EMD).	:
Details of paper cost	÷
Details of EMD	÷
Any other information, if necessary.	:

**(Authorized Signature of the Bidder with Seal)**

**SCHEDULE**

**Name of the work :SUPPLY & INSTALLATION OF NEW WATER COOLERS IN GIRLS & BOYS HOSTELS at NALSAR UNIVERISTY OF LAW.**

SI No.	Description of Items	Unit	Rate	Amount
1	Supply & installation of 80ltrs capacity of water coolers Make: Blue star (ISI) SWC6080SS, all as directed at site. Locations: GH-3, 1 <sup>st</sup> floor, GH-7 ,ground floor ,GH-7, 4 <sup>th</sup> floor, BH-6, 2 <sup>nd</sup> floor, BH-7, 3 <sup>rd</sup> floor.	No's		
		No's		
		No's		
		No's		
<b>Total</b>		06		

Grand Total (in word).....

\*In case of ambiguity in rate quoted & amount mentioned, lowest among them will only be considered. No. of Corrections:

No. of Over writings:

**NOTE:-**

1. Bidders are required to quote against each item legibly and arrive at the total cost of work. All pages should be duly signed by the bidder failing which the bid may be rejected.
2. Rate quoted by the bidder exclusive of GST and GST will applicable as per the Govt. Norm's.

SIGNATURE OF BIDDER WITH STAMP